Mid-West University
Examinations Management Office
Surkhet, Nepal
End-Semester Examination-2080
Bachelor of Business Studies (BBS)
Semester - IV

Subject: Human Resource Management

Full Marks: 60   Pass Marks: 30

Course Code: MGMT 442/342

Time: 3: 00 Hours

You are required to answer in your own words as far as applicable. Figures in the margins indicate full marks.

SECTION A: VERY SHORT ANSWER QUESTIONS (10 X 1 = 10 MARKS)

Answer ALL the questions.

1. State any four objectives of human resources management.
2. List out the procedure of grievance handling.
3. Define employee socialization.
4. List out the advantages of training.
5. Give a brief concept of alternative ranking method of performance appraisal.
6. What are the components of employee remuneration?
7. Write any four determinants to compensation.
8. Explain the current trends in compensating employees.
9. Point out the procedures involved in disciplinary action.
10. What is labour relation?

SECTION B: SHORT ANSWER QUESTIONS (3 X 8 = 24 MARKS)

Answer any THREE questions.

11. What is human resources management? Explain the functions of human resources management.   [2+6]
12. State and explain the different methods of job design.   [2+6]
13. Discuss the recruitment and selection practices in Nepalese organization.   [8]
14. Define the human resources development and explain its needs and importance in an organization.

[2+6]

15. What are the purposes of performance appraisal? State any four methods of performance appraisal.

[4+4]

SECTION C: LONG ANSWER QUESTIONS (2 X 13 = 26 MARKS)

Answer any TWO questions.

16. Human resource planning is the major activity of human resource manager and indeed an indicator of success if formulated rightly. In the light of this statement, discuss the human resources planning process.   [5+8]
17. Define recruitment. Explain the different types of sources of recruitment.   [3+10]
18. Why is training so necessary for employees working in an organization? Discuss the methods of training.   [5+8]

THE END