

Mid-West University
Examinations Management Office

End Semester Examinations 2081

Bachelor level/ B.E. Civil/ 3rd Semester

Time: 3 hours

Subject: Communication English (SH432/SH207)

Full Marks: 50

Pass Marks: 25

- Attempt all the questions
- Figures in the margin indicate full marks.
- Assume suitable values, with a stipulation, if necessary.
- Candidates are required to answer the questions in their own words as far as possible.

Group A [6x5=30]

1. What are the ways of presenting technical talk? Elaborate it with the concept of Professional talk. [2.5+2.5]
2. What do you mean by Note Taking? List out the steps of taking notes and explain it. [2.5+2.5]
3. What do you mean by Writing Research Article? What are the structure or format of research article? Explain any one in detail [1.5+1.5+2]

Or

Imagine yourself a secretary of a reputed company, write a notice to the executive committee members to attend an urgent meeting to be held on 17th April, 2024. [5]

4. "Body language is one of the important fundamentals of Effective Speaking" Explain. [2.5+2.5]
5. What do you mean official letter? What are the parts of an official letter? Explain any two. [1.5+1.5+2]
6. What do you mean by Agenda Preparation? Describe the purposes of agenda. [2.5+2.5]

Or

As a managing director of Star Pipes and Fitting Pvt. Ltd., draft a memo to the executive engineer of the inspection wing, requesting him to conduct an inspection of the newly constructed warehouse at Sano Surkhet, to find out whether the construction has been done as per specifications and the satisfaction of the distributor. [5]

Group B [2x10=20]

7. Prepare a proposal to be submitted to your college for the Inter-College Sports tournament. (Include the subheadings like; Introduction, Problem, Objective, methodology, Budget and output). [10]
8. Read the following passage and answer the questions given below. [10]

In recent years, the pervasive use of social media has been a topic of significant interest and concern among psychologists and sociologists. Social media platforms such as Facebook, Instagram, Twitter, and TikTok have transformed the way people communicate, share information, and perceive the world around them. While these platforms offer numerous benefits, including increased connectivity, access to information, and opportunities for self-expression, they also pose potential risks to mental health.

One of the most commonly cited issues is the impact of social media on self-esteem and body image. Studies have shown that individuals who frequently engage with social media are more likely to compare themselves to others, often resulting in feelings of inadequacy and low self-worth. This phenomenon is particularly prevalent among adolescents and young adults who are still developing their sense of identity. The curated nature of social media, where users often present idealized versions of their lives, can exacerbate these feelings, leading to anxiety and depression.